



Professional Document Analyzer - Tools

10 **PDA DSxS** Diff SxS **Professional Document Analyzer** 4 **MB** Matrix Builder Siarad 14 CA AS Concept Analyzer AcroSeeker (*Prof. Features*)

QC **Quality Check**

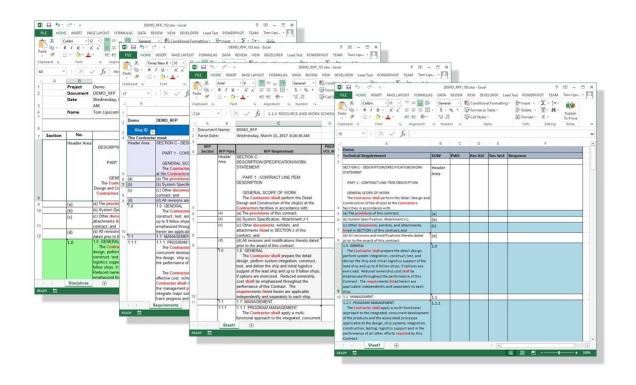
PDA, CA - Parse/shred Documents **PDA** - Create Work Breakdown Structures (WBS) **PDA, CA** - Summarize Documents **CA** - Find Common Concepts in Documents **CA, PDA** - Analyze Documents for content PDA, MB, CA - Work in Team Environments MB, PDA - Compliance Matrix (customizable) **MB** - Storyboards (customizable) **MB** - Win Themes, Discriminators, Risks & others PDA, MB - Excel Templates **DSxS, CA** - Compare Documents **QC** - Readability Analysis **S** - Text-to-Speech PDA, MD, CA, DSxS, QC - Annotation **AS** - Acronym Checker **CA, PDA** - Make better Bid/No-Bid decisions **CA, PDA** - Identify Legal and other Risks **CA** - Improve equivalent language in proposals **CA** - Confirm Compliance by Spotting Gaps **CA, PDA** - Identify Federal Acquisition Reg. (FAR) **CA** - Compare Resumes

CA - Weighted Value Analysis

Professional Document Analyzer (application)

PDA Professional Document Analyzer

The Professional Document Analyzer application is a document analysis tool for Proposal Managers, Proposal Analyst, Writers and Contract Managers. It generates a starter compliance matrix in minutes.



- Shred (parse) MS Word or PDF or RTF or Plain Text unstructured and structured documents into nomenclature segments or paragraphs and sentences within minutes
- Identify Keywords & Phrases
- Split, Combine, Edit, & Delete parsed segments/ paragraphs
- Annotate (e.g. Assignments and Comments)
- Export to Excel (with custom templates), MS Word and HTML, to generate a starter compliance matrix
- Share the starter compliance matrix with a single click
- Annotate (e.g. Assignments and Comments) parsed segments/paragraphs and sentences



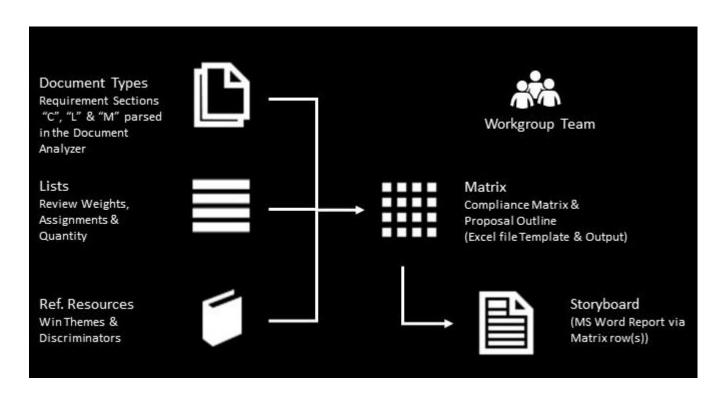
Matrix Builder

MB

Matrix Builder

Matrix Builder's purpose is to help you quickly create a comprehensive Compliance Matrix, Proposal Outline and other matrices. Storyboards/Content Plans/PDWs can be auto-generated per matrix row(s).

The diagram shows the three types of components that composes a Matrix. We made it easy to define components and templates in the Matrix Builder.



- Document Types Shredded/parsed requirements (segments/paragraphs and/or sentences) from Professional Document Analyzer
- Lists A collection of values associated with a specified category, e.g. Statuses & Assignments
- Reference Resources Sharable information sources, such as Win Themes, Discriminators, Risks and etc.
 Storyboards (i.e. Content Plans or Proposal Development Worksheets)
- Storyboards/Content Plans are MS Word documents
- **Templates -**The Matrix Templates are Excel files (*.xlsx) and Storyboards/Content Plans are MS Word files (*.docx) files.

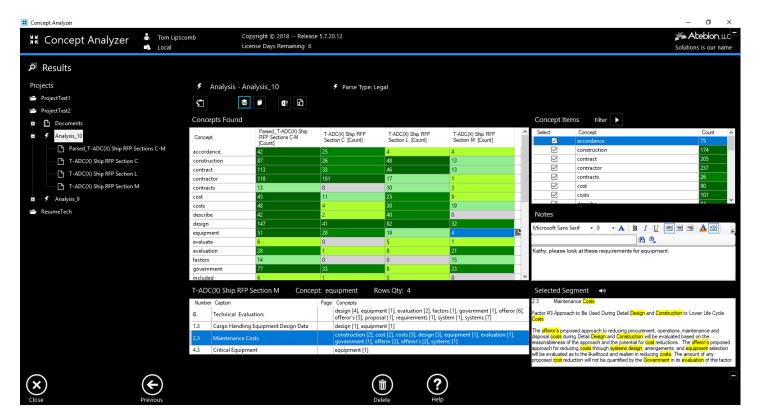
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Concept Analyzer

CAConcept Analyzer

The Concept Analyzer is an analysis tool for quickly identifying common concepts, weighted dictionary words/phrases, and meta-data in documents.



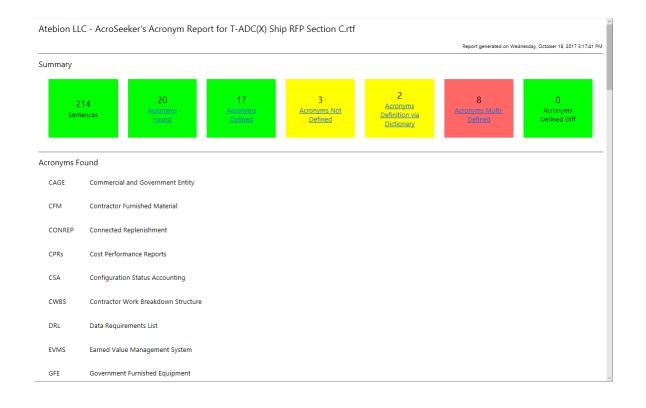
- Parse/Shred Multiple (RFPs) Documents at Once
- Identify Dictionary Items in Multiple Documents
- Identify Common Concepts (terms) in Multiple Documents
- Generate Document Summaries
- Find Emails, Dates, & URLs (e.g. web links)
- Compare Documents by Concepts
- Compare Documents by Dictionary Items
- Export Analysis Results to Excel Reports
- Custom Dictionaries supported
- Dictionaries support Categories, Synonyms, and Weighted Values
- Import Dictionaries from Excel (from other companies).



AcroSeeker

AS
AcroSeeker
(*Prof. Features*)

AcroSeeker™ scans documents for acronyms using a sophisticated Identification (search) Engine. AcroSeeker's new Acronym Identification Engine was designed so we can quickly add new acronym identification algorithms. This means we continue to improve analysis results with frequent updates.



Analysis Report:

- Acronyms Found
- Acronyms Defined Found
- Dictionary Acronyms Found
- Acronyms Not Defined in Document
- · Acronyms Definition via Dictionary
- Acronyms Multi-Defined
- Acronyms Defined Different in Document

Other Features:

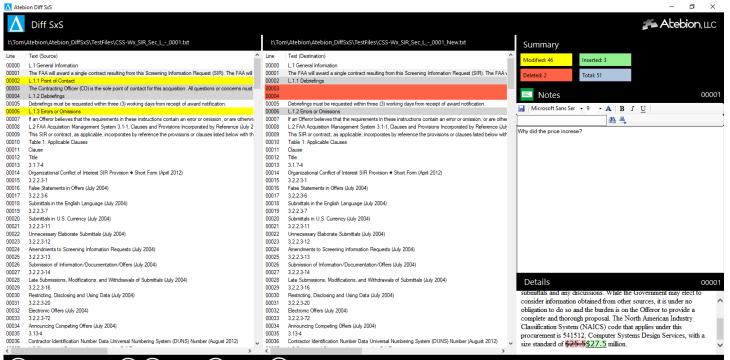
- Auto-Generated a MS Word document with acronym table.
- Acronyms & Ignore Dictionaries
- Analyze Multiple Documents at Once





DSxSDiff SxS

Identifies differences between two versions of the same document in a sideby-side interactive window. Indicates Modified (yellow), Inserted (green) and Deleted (red).



- Compare Draft to Final RFP and Proposal versions
- Interactive review of differences side-by-side
- Color highlighted differences
- Detail modifications
- Annotate changes per line
- Generate a report, including annotated notes
- Use in your own Secure Environment





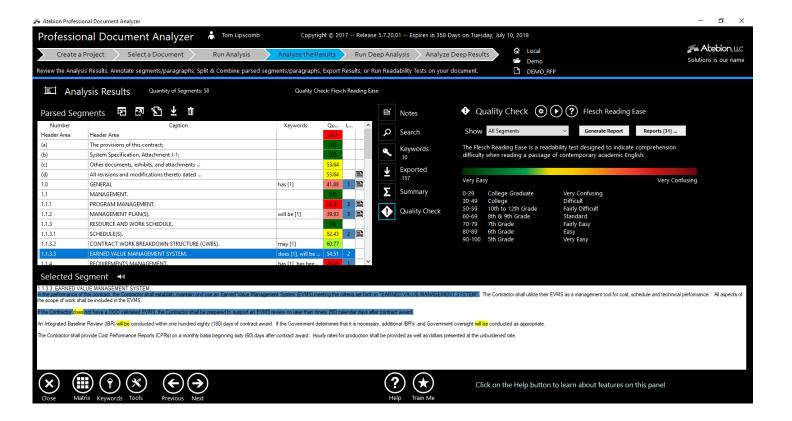




Quality Check

QC Quality Check

Check the readability of your documents, such as your Draft Proposal.

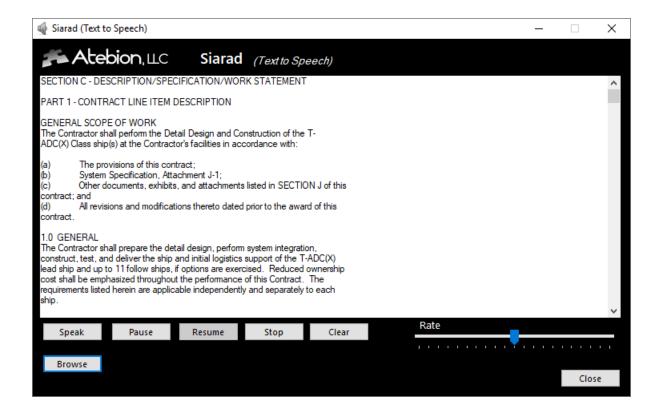


- Enhanced Readability Test down to the parse segment/paragraph level
- Uses Flesch Reading Ease Indicates comprehension difficulty
- Identify Long Sentences User Definable Filter Segments/Paragraphs by Readability Score
- Generate an interactive report, includes annotated notes



S Siarad

Reads a selected document to you. – Text-to-Speech



For Draft Proposals, listen to the content flow, make content changes to improve content and repeat until your proposal is clear and easy to understand.

Look for the Speaker icon throughout the Professional Document Analyzer.



How to Win

Capture all requirements

Understand the Client

Outshine Your Competitors

Write a persuasive Proposal

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